

FOUR YEAR UNDERGRADUATE PROGRAM-2024-28

FACULTY OF COMMERCE COURSE CURRICULUM

PART-A : Introduction		
Program: Bachelor in Commerce (Diploma /Degree /Honors)		Semester- IV Session: 2024-25
1	Course Code	COSEC-02
2	Course Title	Banking Operation
3	Course Type	Skill Enhancement Course (COSEC)
4	Pre-requisite (if any)	As per program
5	Course Learning Outcomes (CLO)	<ul style="list-style-type: none"> Understand the fundamental concepts behind modern e-banking/mobile banking technologies. Gain knowledge of the various services offered by banks, the risks they face, Understand the principles and provisions that govern banking companies. Demonstrate online banking techniques and know-your-customer (KYC) norms in real-time.
6	Credit Value	2 Credits Credit = 15 Hours-learning & Observation
7	Total Marks	Max. Marks : 50 Minimum Passing Marks : 20

PART-B: Content of the Course

Total No. of Teaching-learning Periods (01 Hr. per period)- 30Periods (30Hours)

Unit	Topics (Course Contents)	No. of Period
I	Banking System in India, Origin of Banking, Origin and Growth of Commercial Bank in India, Banking Regulation Act: 1949, RBI Act, Types of Banks, Types of Deposits.	8
II	Operational Aspect of commercial banks in India, Relationship between Banker and customers,	7
III	Types of customer accounts, Know Your Customer, Procedure of Opening Bank Account , Endorsement and Lending.	8
IV	E-banking services- Paying Bank, Internet Banking, Mobile Banking.	7
Key Words	Banking System, RBI, Banker and Customer Relationship, Internet Banking, Mobile Banking, Lending.	

Signature of Convener & Members (CBoS):

22/06/24
Dyma9
10/06/24

PART-C: Learning Resources**Text Books, Reference Books and Others:****Text Books Recommended:-**

- Banking and Negotiable Instruments by Avtar Singh
- Banking Operations by Prof. Bimal Jaiswal, Dr. Leena S. Shimpi SBPD, Publicing, Agra
- Business Finance By Dr. S.P. Gupta, SBPD Publicing, Agra

Reference Books:

Dr. Uma Rani Pm, B. K. Dey Dr. R.S. Mishra Dr. P. Choudhary, Banking Principles And Practice, SIPH

On line Resources : * e-Resources/e-books and e-learning portals:

- <https://app1.unipune.ac.in/external/course-material/Fundamental-of-Banking-English.pdf>
- https://macmillaneducation.in/wp-content/uploads/2023/02/IIBF_Brochure-New-2023.pdf
- https://icmai.in/upload/BI/BFSI_CHRONICLE_13th_EDITION.pdf
- https://cbseacademic.nic.in/web_material/Curriculum21/publication/secondary/411%20Banking_and_Insurance_X.pdf

PART -D : Assessment and Evaluation

Suggested Continuous Evaluation Methods: Maximum Marks 50 Marks

Continuous Internal Assessment (CIA) : 15 Marks

End Semester Exam. (ESE) : 35 Marks

Continuous Internal Assessment: (CIA) (By Course Teacher)	Internal Test/Quiz: 10 & 10 Assignment+Seminar+Attendance: 05 Total Marks: 15	Highest marks out of the two Test/Quiz+ obtained marks in Assignment shall be considered against 15 Marks
End Semester Exam.(ESE):	Laboratory/Field Skill Performance: On Spot Assessment A-Performed the Task based on Learned Skill-20Marks B-Spotting based on tools(Written)- 10Marks C-Viva-Voce(based on Principle/technology)- 05Marks	Managed by Coordinator as per skilling

Name and Signature of Convener & Members of (CBoS) :

03/06/24
 03/06/24
 10/06/24
 Shashi
 Pooja
 Shashi
 Pooja
 Shashi
 Pooja